

Rotary District 5580 Grants Subcommittee

11 Action Steps for Successful Humanitarian Projects

1. Identify community projects that can benefit international partners.
2. Choose a Project Coordinator to manage all communications promptly.
3. Utilize available human resources including: The District chairperson, the Grants Subcommittee chairperson and the regional Rotary Foundation coordinator.
4. Consult the WCS Projects Exchange list, Donations-in-Kind Information Network. Request detailed World Community Service information from World Headquarters or the designated project contact.
5. Explore other international contacts such as people you meet at international events, through Group Study Exchanges, Rotary volunteers, returning teachers from the Grants for University Teachers program or through the International Project Advisory Committee.
6. Establish a clear framework of mutual accountability.
7. Establish systems to coordinate your volunteer network fund-raising events, transportation or shipping, warehouse space, customs clearance, local distribution and other project details.
8. Confirm with project contact all necessary arrangements – especially transportation and custom clearance requirements.
9. Complete Rotary International Volunteer Site Registration Form (if you need volunteers) or International Volunteer Personal Registration Form (if you or a club or district member has expertise to offer).
10. To maximize financial and human resources, partner with District 5580 clubs.
11. Determine whether your project qualifies for one or more grants provided by the District Committee, The Rotary Foundation and the Canadian Rotary Committee for International Development. Contact the District Chair for advice.