

District 5580 World Community Service (WCS) Matching Grant Application

FOR DISTRICT 5580 USE ONLY (once Grant is approved)

District Grant No. WCS- 09.2.15 **Date Approved** _____

District Grant Subcommittee Chair Signature _____

District Rotary Foundation Chair Signature _____

Explanation: Matching Grants support the humanitarian service projects of Rotary clubs and districts. In this section, describe in detail the humanitarian need your project will address, the intent of the project, how the project will be implemented, and how Rotarians will be directly involved in the project (involvement is required of both the host and international partners).

_____ The purpose of the project is to complete the Bombaros Station with the second floor designated as Phase II. This second floor will consist of rooms for the Bombaros volunteers to stay while on duty, also a kitchen, office, bathrooms and a large training room will be incorporated into the Phase II plan.

Please provide the name of the project site, the city or village, state or province, and country. **Provide a detailed map of the area or provide GPS (Global Positioning Site) coordinates.**

List multiple locations, if applicable.

Project site _____ The Bombaros Station _____

City/Village _____ San Juan La Laguna _____

State/Province _____ Lago Atitlan near Solola _____

Country _____ Guatemala _____

GPS coordinates (if no map) _____

Provide name of ownership of property that structure is to be built on.

_____ The community of San Juan La Laguna Lake Atitlan owns the property and will maintain the Bombaros Station (paramedic, ambulance & firestation project) upon completion. _____

Provide a blueprint/ detailed drawing of the proposed structure (Please attach a drawing).

_____ A floor plan is attached _____

Describe the project and the problem or need it will address, including the intended beneficiaries and how the project will benefit the community in need.

_____ Fargo Moorhead Rotary Clubs and their D5580 partners have just completed Phase I of the Bombaros Voluntarios project. Paul Embleton is a paramedic from the state of Washington who has taken a two-year sabbatical from his job to see this project through to completion. With Phase II complete, Paul will return to his position as a paramedic in Washington knowing that well-trained personnel man the Bombaros Station.

Provide the estimated length of time needed to complete the project.

_____This project should be completed within four to five months, provided the working days are not counted during the rainy season._____

Describe how the benefiting community will maintain this structure or project (financing of maintenance, etc) after grant funding has been fully expended and who will be responsible for sustainability of the structure.

_____Paul Embleton has trained and/or brought in trainers for the paramedics working at the Bombaros Station at San Juan La Laguna. They take great pride in their work and are now working with other Bombaros Stations in the vicinity to improve the other Bombaros Stations and train their volunteers._____

Describe specific activities of the host and international partners in implementing the project.

_____The host partner is the Vista Hermosa Rotary Club of Guatemala City. Desiree' Sempe' is their International Director. We have worked closely with Desiree' since 2003 and have come to appreciate her way of bringing hope to villages through compromise. Her truthfulness and honesty are second to none. Desiree' will see to it that we have a fair budget and that we stick to the costs therein. The community benefiting from the Bombaros project will assume full responsibility for the future maintenance once the project is completed._____

What will the Rotarians who are members of the partner clubs do during the project? Please note that financial support is not considered active involvement. (See the Matching Grant application instructions for suggestions.)

_____Rotarians will be traveling to the site in January and March 2009 to see that the project is completed. They will provide manpower for construction and pictures for the Final Report showing Rotary's involvement in this Bombaros project._____

Explanation: The host partner is the club or district in the project country. A committee of at least **three** Rotarians must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary club or NGO for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all District 5580 information will be sent to this address. It is highly recommended that the primary contact (who receives all information from District 5580) have an e-mail address to expedite communication.

Primary Rotary Club/District/ or NGO

Club: Vista Hermosa Rotary Club
or NGO:
District __4250__ Country__Guatemala__

Primary Contact:

Name Desiree' Sempe'
Member ID 5856193
Club Vista Hermosa Rotary Club
Position International Director
Address Km 22.5 Carrelera a El Salvador, Granjas Buenos Aires Calle Los Eucalipto, Lot 16
City Guatemala City
State/Province Postal code Country Guatemala
E-mail DesireeSempe@Gmail.com
Home phone 502-5917-6701 Office phone 502-2470-9151 Fax 502-2368-2343

Project Contact #2:

Name Julio Grazioso
Member ID
Club Vista Hermosa Rotary
Position President
Address 4 calle 23-70 zona 14 int. 9
City Guatemala City
State/Province Postal code Country Guatemala
E-mail Julio@presto.com.gt
Home phone (502) 5203-4041 Office phone (502) 2381-4000

Project Contact #3:

Name Rolando Gonzales
Member ID
Club Vista Hermosa Rotary
Position Past President
Address
City
State/Province Postal code Country
E-mail
Home phone Office phone Fax

Explanation: The international partner is the club or district outside the project country. In this case, the international partner would be a club in District 5580 or District 5580.A committee of at least **three** Rotarians must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary clubs for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all District 5580 information will be sent to this address. It is highly recommended that the primary contact (who receives all information from District 5580) have an e-mail address to expedite communication.

Primary Club/District

Club FM AM Rotary
Club ID number 27847
District D5580
Country USA

Primary Contact #1:

Name Keith N. Brokke
Member ID 1813144
Club FM AM Rotary
Rotary position International Committee
Address 42754 Engstrom Beach Road
City Dent
State/Province Postal code Country Minnesota, USA
E-mail kbrokke@borderstatespaving.com
Home phone (218)758-2663 Office phone (701)237-4860 Fax (701)237-0233

Project Contact #2:

Name Tom Newberger
Member ID 2263837
Club FM AM Rotary
Rotary position International Committee
Address 1649 American Way
City Fargo
State/Province Postal code Country ND 58103 USA
E-mail newberge@rrhsf.org
Home phone 701-237-3623 Office phone 701-235-0971 Fax

Project Contact #3:

Name David Brian Manning
Member ID 6013490
Club FM AM Rotary
Rotary position International Committee
Address 1915 4th St S.
City Moorhead
State/Province Postal code Country MN 56560 USA
E-mail davidbrianmanning@gmail.com
Home phone 218-291-0679 Office phone 701-476-8334 Fax

Explanation: Official exchange rates can be found at www.rotary.org/newsroom/downloadcenter/support/rates.html (Please use the most recent rate)

ITEMIZED BUDGET TO BE FILLED OUT BELOW:

Budget item	Units	Amount each	Subtotal
See attached budget			
Total		Q143,599.4	\$19,671.15

Subtotal all items in country currency:
Q143599.4

Exchange rate used US\$1=
Q7.3=\$1.00

Total in U.S. dollars:
\$19,671.15

Explanation: Clearly list all financing in U.S. dollars noting which funds will be contributed in cash and which will be contributed from District 5580 WCS funds. Use of WCS must be approved by the Grants Subcommittee and authorized by the district Rotary Foundation committee chair. The host club or district must provide at least \$100 in cash and it is highly recommended that they match as much as possible with “in kind” donations of sweat equity whenever possible.

- All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this application.
- The club/district agrees to undertake this project as an activity of the club/district.
- We ensure all cash contributions (as detailed in Project Financing) will be forwarded to the project bank account after approval of the grant.

District 5580 may use information contained in this application to promote the project by various means such as the 5580 website, the district newsletter and other publications of the district.

- The partners agree to share information on best practices when asked, and District 5580 may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.
- To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged, or intends to engage, in benefiting from District 5580 grant funds or has any interest that may represent a potential competing or conflicting interest.

A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of District 5580 grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of District 5580. (NOTE: Any and all exceptions must be explained in an attached statement.)

Host Partner

President (club-sponsored)
 District grants subcommittee
 Chair (district sponsored)

 Name:(print)_Julio Grazioso_____

Title:_____President_____

Rotary Club or NGO:Vista Hermosa

District #:_____D4250_____

Signature:_____

Date:_____September 29, 2008_____

International Partner

Club president (club-sponsored)
 District Grants subcommittee chair
 (district sponsored)

 Name:(print)_Herb Schmidt_____

Title:___President_____

Rotary Club: FM AM Rotary

District #:___D5580_____

Signature:_____

Date:_____September 29, 2008_____

Explanation: A *cooperating organization* (for example, an NGO) is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination.

A *benefiting entity* is the recipient of goods or services and is not considered a cooperating organization.

If this project involves a cooperating organization (neither a Rotary club nor the beneficiary of the project), provide the following:

Name of organization: _____

Street Address: _____

City, State/Province Postal code Country: _____

Office phone Fax: _____

E-mail: _____

Web address if available: _____

Also, have the project contacts provide the Project Contact information as listed above.

In addition to the above, the following must be attached:

- Letter of participation from cooperating organization that specifically states:
 - Its responsibilities and how it will interact with Rotarians
 - The organization’s agreement to cooperate in any financial review of the project.

Explanation: Although both partners are responsible for completing the interim and final reports, District 5580 requires that one partner take primary responsibility for submitting the final report to District 5580. It is recommended that the primary project club in District 5580 take that responsibility.

“By signing below, our club accepts primary reporting responsibility.”

Print name: Keith Brokke

Signature: _____

Rotary club: FM AM Rotary

District: D5580

Before submitting your Matching Grant application, please take a moment to review this checklist.

If you have any questions or concerns, please contact the Humanitarian Grant Coordinator for the project location.

- Does the project meet **all** grant policies and guidelines?
- Does the project description clearly state how the project will assist those in need?
- Are the activities of the host and international partners clearly explained?
- How will Rotarians be actively involved in the project?
- Have both the host and international partners created committees to oversee the project?
- Are these individuals correctly listed on the application with their complete contact information?
- Is a detailed, itemized budget included in the application?
- Is ownership of the property the structure will be located on included?
- Is a blueprint/detailed drawing of the structure included?
- Are all partner contributions listed in the application noting which are from the WCS fund?

Have the club presidents from the host and international partner provided their authorizing signatures?

If a cooperating organization is involved, are the following letters included with the application:

Letter from the organization specifically stating its responsibilities, how it will interact with Rotarians, and agreeing to cooperate in any financial review of the project

Has the District Grants Subcommittee chair from District 5580 certified the application as complete and eligible?

*****Have the partners made copies of all documents for their files prior to submitting them to District 5580?**

*****Complete applications should be sent to:**

Grants Subcommittee Chair, District 5580

Contact information on District 5580 Website: www.clubrunner.ca/5580