

# District 5580 World Community Service (WCS) Matching Grant Application

**FOR DISTRICT 5580 USE ONLY (once Grant is approved)**

District Grant No. WCS- 09.2.12 Date Approved \_\_\_\_\_

District Grant Subcommittee Chair Signature \_\_\_\_\_

District Rotary Foundation Chair Signature \_\_\_\_\_

**Explanation:** Matching Grants support the humanitarian service projects of Rotary clubs and districts. In this section, describe in detail the humanitarian need your project will address, the intent of the project, how the project will be implemented, and how Rotarians will be directly involved in the project (involvement is required of both the host and international partners).

The purpose of the project is to improve the water supply for the village of El Estor by piping water from a spring that is a short distance from the village. It will be stored in a tank, or cistern, and then piped to the village where it will supply several outdoor sinks (pilas) and public shower facilities.

Please provide the name of the project site, the city or village, state or province, and country. **Provide a detailed map of the area or provide GPS (Global Positioning Site) coordinates.**

List multiple locations, if applicable.

Project site El Boqueron

City/Village El Estor/Izabal

State/Province Rio Dulce'

Country Guatemala

GPS coordinates (if no map) \_\_\_\_\_

Provide name of ownership of property that structure is to be built on.

The community of El Estor on Lake Izabal owns the property and will maintain the water project upon completion.

Provide a blueprint/ detailed drawing of the proposed structure (Please attach a drawing).

Describe the project and the problem or need it will address, including the intended beneficiaries and how the project will benefit the community in need.

Presently, there is inadequate water available for both bathing and washing clothes. The new water supply will supply both these needs. The present lack of clean water is believed to be causing several skin disease problems for village members. The bathing facility will serve both women and children.

Provide the estimated length of time needed to complete the project.

This project should be completed within two to three months, provided the working days are not counted during the rainy season.

Describe how the benefiting community will maintain this structure or project (financing of maintenance, etc) after grant funding has been fully expended and who will be responsible for sustainability of the structure.

It has been our experience in working with communities in Guatemala to develop water systems, that those who benefit from these projects have experienced times when hauling water was a full day chore for one or more members of the family. Once projects of this magnitude are completed, family members are more than willing to accept what maintenance is necessary to keep the water source sustainable.

Describe specific activities of the host and international partners in implementing the project.

The host partner is the Vista Hermosa Rotary Club of Guatemala City. Desiree' Sempe' is their International Director. We have worked closely with Desiree' since 2003 and have come to appreciate her way of bringing hope to villages through compromise. Her truthfulness and honesty are second to none. Desiree' will see to it that we have a fair budget and that we stick to the costs therein. The community benefiting from the water project will assume full responsibility for the future maintenance once the project is completed.

What will the Rotarians who are members of the partner clubs do during the project? Please note that financial support is not considered active involvement. (See the Matching Grant application instructions for suggestions.)

Rotarians will be traveling to the site in February to see that the project is completed. They will provide pictures for the Final Report showing Rotary's involvement in this water project.

**Explanation:** The host partner is the club or district in the project country. A committee of at least **three** Rotarians must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary club or NGO for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all District 5580 information will be sent to this address. It is highly recommended that the primary contact (who receives all information from District 5580) have an e-mail address to expedite communication.

**Primary Rotary Club/District/ or NGO**

Club: Name and Number and/or:

NGO

District \_\_4250\_\_ Country\_\_Guatemala\_\_

**Primary Contact:**

Name Desiree' Sempe'

Member ID 5856193

Club Vista Hermosa Rotary Club

Position International Director

Address Km 22.5 Carrelera a El Salvador, Granjas Buenos Aires Calle Los Eucalipto, Lot 16

City Guatemala City

State/Province Postal code Country Guatemala

E-mail [DesireeSempe@Gmail.com](mailto:DesireeSempe@Gmail.com)

Home phone 502-5917-6701 Office phone 502-2470-9151 Fax 502-2368-2343

**Project Contact #2:**

Name Julio Grazioso

Member ID

Club Vista Hermosa Rotary

Position President

Address 4 calle 23-70 zona 14 int. 9

City Guatemala City

State/Province Postal code Country Guatemala

E-mail [Julio@presto.com.gt](mailto:Julio@presto.com.gt)

Home phone (502) 5203-4041 Office phone (502) 2381-4000

**Project Contact #3:**

Name Rolando Gonzales

Member ID

Club Vista Hermosa Rotary

Position Past President

Address

City

State/Province Postal code Country

E-mail

Home phone Office phone Fax

**Explanation:** The international partner is the club or district outside the project country. In this case, the international partner would be a club in District 5580 or District 5580.A committee of at least **three** Rotarians must be established to oversee the project. The primary project contact must be a member of the primary club identified below. The project committee must be composed of members of the sponsor Rotary clubs for club-sponsored projects or district for district-sponsored projects. The committee members must be committed for the duration of the grant process. Please provide the primary address for all committee members, as all District 5580 information will be sent to this address. It is highly recommended that the primary contact (who receives all information from District 5580) have an e-mail address to expedite communication.

**Primary Club/District**

Club FM AM Rotary  
Club ID number  
District D5580  
Country USA

**Primary Contact #1:**

Name Keith N. Brokke  
Member ID  
Club FM AM Rotary  
Rotary position International Committee  
Address 42754 Engstrom Beach Road  
City Dent  
State/Province Postal code Country Minnesota, USA  
E-mail [kbrokke@borderstatespaving.com](mailto:kbrokke@borderstatespaving.com)  
Home phone (218)758-2663 Office phone (701)237-4860 Fax (701)237-0233

**Project Contact #2:**

Name Tom Newberger  
Member ID  
Club FM AM Rotary  
Rotary position International Committee  
Address 1649 American Way  
City Fargo  
State/Province Postal code Country ND 58103 USA  
E-mail [newberge@rrhsf.org](mailto:newberge@rrhsf.org)  
Home phone 701-237-3623 Office phone 701-235-0971 Fax

**Project Contact #3:**

Name David Brian Manning  
Member ID  
Club FM AM Rotary  
Rotary position International Committee  
Address 1915 4<sup>th</sup> St S.  
City Moorhead  
State/Province Postal code Country MN 56560 USA  
E-mail [davidbrianmanning@gmail.com](mailto:davidbrianmanning@gmail.com)  
Home phone 218-291-0679 Office phone 701-476-8334 Fax



**Club within the project country cash donation:**     \$100      
**International Rotary clubs or district outside the project country**  
**Cash (US\$)**     \$2,150      
**Subtotals, Cash**     \$2,250      
**TOTAL Cosponsor contributions**                       
**Total funds requested from District 5580 WCS fund**     \$2,250    

**Additional outside funding:**                                       
 (not matched by WCS fund)  
**Total project financing:**     \$4,500      
 (must equal budget on page 4)

**Explanation:** Before an application is submitted to District 5580, project partners should discuss various planning details. The questions below are a guide to aid project planning. Note that a Rotary club/district or Rotarian may not own anything purchased with grant funds.

Identify who will own equipment and maintain, operate, and secure items purchased with grant funds. (A Rotary club or Rotarian cannot own equipment.)

Will training in use and maintenance of technical equipment be provided? If so, who will provide training?

Is software necessary to operate any items? If so, has software been provided?

Indicate what arrangements have been made for customs clearance if items will be purchased and shipped from outside the project country.

Provision of plumbing and electrification to structures where people live or work may be funded with WCS funds. Have plumbing or electrification for equipment and appliances in existing buildings (hospitals, schools, libraries, orphanages, etc.) been considered and funded?

**Explanation:** Authorizations ensure that both partners are aware of, and interested in, pursuing the described project. By signing below, the current club presidents for club-sponsored projects and current district grants subcommittee chairs for district-sponsored projects, as well as the committee members, agree to the criteria listed and affirm their support of the project.

All Rotary clubs, districts, and Rotarians involved in this project are responsible to District 5580 for the conduct of the project and its subsequent reporting. The signatures of all involved parties confirm that they understand and accept responsibility for the project. Parties may either sign this page or submit a separate letter of commitment.

By signing below, we agree to the following:

- All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the project as presented in this application.
- The club/district agrees to undertake this project as an activity of the club/district.

• We ensure all cash contributions (as detailed in Project Financing) will be forwarded to the project bank account after approval of the grant.

District 5580 may use information contained in this application to promote the project by various means such as the 5580 website, the district newsletter and other publications of the district.

• The partners agree to share information on best practices when asked, and District 5580 may provide partners' contact information to other Rotarians who may wish advice on implementing similar projects.

• To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged, or intends to engage, in benefiting from District 5580 grant funds or has any interest that may represent a potential competing or conflicting interest.

A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of District 5580 grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of District 5580. (NOTE: Any and all exceptions must be explained in an attached statement.)

**Host Partner**

President (club-sponsored)  
District grants subcommittee  
Chair (district sponsored)

\_\_\_\_\_  
Name:(print)\_Julio Grazioso\_\_\_\_\_

Title:\_\_\_\_\_President\_\_\_\_\_  
Rotary Club or NGO:Vista Hermosa  
District #:\_\_\_\_\_D4250\_\_\_\_\_

Signature:\_\_\_\_\_  
Date:\_\_\_\_September 29, 2008\_\_\_\_\_

**International Partner**

Club president (club-sponsored)  
District Grants subcommittee chair  
(district sponsored)

\_\_\_\_\_  
Name:(print)\_Herb Schmidt\_\_\_\_\_

Title:\_\_\_President\_\_\_\_\_  
Rotary Club: FM AM Rotary  
District #:\_\_\_D5580\_\_\_\_\_

Signature:\_\_\_\_\_  
Date:\_\_\_\_September 29, 2008\_\_\_\_\_

**Explanation:** A *cooperating organization* (for example, an NGO) is an organization that is directly involved in the implementation of the project, offering technical expertise and project coordination.

A *benefiting entity* is the recipient of goods or services and is not considered a cooperating organization.

If this project involves a cooperating organization (neither a Rotary club nor the beneficiary of the project), provide the following:

**Name of organization:** \_\_\_\_\_  
**Street Address:** \_\_\_\_\_  
**City, State/Province Postal code Country:** \_\_\_\_\_  
\_\_\_\_\_  
**Office phone Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Web address if available:** \_\_\_\_\_

**Also, have the project contacts provide the Project Contact information as listed above.**

In addition to the above, the following must be attached:

- Letter of participation from cooperating organization that specifically states:
  - Its responsibilities and how it will interact with Rotarians
  - The organization’s agreement to cooperate in any financial review of the project.

**Explanation:** Although both partners are responsible for completing the interim and final reports, District 5580 requires that one partner take primary responsibility for submitting the final report to District 5580. It is recommended that the primary project club in District 5580 take that responsibility.

**“By signing below, our club accepts primary reporting responsibility.”**

Print name:     Keith Brokke    

Signature: \_\_\_\_\_

Rotary club:     FM AM Rotary    

District:     D5580    

*Before submitting your Matching Grant application, please take a moment to review this checklist.*

If you have any questions or concerns, please contact the Humanitarian Grant Coordinator for the project location.

- Does the project meet **all** grant policies and guidelines?
- Does the project description clearly state how the project will assist those in need?
- Are the activities of the host and international partners clearly explained?
- How will Rotarians be actively involved in the project?
- Have both the host and international partners created committees to oversee the project?
- Are these individuals correctly listed on the application with their complete contact information?
- Is a detailed, itemized budget included in the application?
- Is ownership of the property the structure will be located on included?
- Is a blueprint/detailed drawing of the structure included?
- Are all partner contributions listed in the application noting which are from the WCS fund?
- Have the club presidents from the host and international partner provided their authorizing signatures?

**If a cooperating organization is involved**, are the following letters included with the application:

Letter from the organization specifically stating its responsibilities, how it will interact with Rotarians, and agreeing to cooperate in any financial review of the project

Has the District Grants Subcommittee chair from District 5580 certified the application as complete and eligible?

**\*\*\*Have the partners made copies of all documents for their files prior to submitting them to District 5580?**

**\*\*\*Complete applications should be sent to:**

Grants Subcommittee Chair, District 5580

Contact information on District 5580 Website: [www.clubrunner.ca/5580](http://www.clubrunner.ca/5580)