

## **Minutes of April 16, 2008 District 5580 Rotary Foundation Grants Subcommittee Teleconference Meeting**

Chair Keith Brokke called the teleconference meeting of the District 5580 Rotary Foundation Grants Subcommittee (RFGS) to order at 1917 Hrs. CDST. Those participating were as follows:

Keith Brokke	Chair, RFGS, Fargo Moorhead AM RC
Jerry Larson	Vice Chair, RFGS, Nipigon RC
Clyde Frank	Member, Dickinson RC
Janet Green	Member, Detroit Lakes RC
Doug Murphy	Member, Fargo Moorhead AM RC
Suzanne Pehl	Member, 2008-2009, Wahpeton RC
Mel Tangen	Member, Breckenridge RC
Claudette Holly	TRF District Chair, Walker RC
Jim Ozbun	District Governor, Dickinson RC
Robert Chambers	District Governor Elect, Wahpeton RC
Ajoy Chatterjee	District Governor Nominee, Thunder Bay (Fort William RC)

Regrets – None

Chair Keith Brokke reported that the cost of the teleconference meeting on January 30, 2008 was \$183.05. He has been reimbursed.

### **Old Business and Adoption of Minutes**

DGN Ajoy Chatterjee brought up a correction on page two of the January 30, 2008 minutes for Interim Report 07.1.09. The date should read November 17, 2007 not 2008.

Jerry Larson brought up an action item from the minutes of November 17, 2007 meeting concerning the payback of \$1,000 to the World Community Service Account. The issue had not been addressed during the January 30, 2008 meeting. DG Jim Ozbun and DRFC Claudette Holly reported this issue will be addressed at the April 2008 District Executive and Finance Committee meeting.

Moved by DG Jim Ozbun, seconded by DGE Robert Chambers to approve the minutes of January 30, 2008 with the correction indicated and the motion CARRIED.

## **Treasurer's Report**

Chair Keith Brokke advises District Treasurer Bill Gravelle reports \$50,366.80 in the World Community Service (WCS) Account and \$20,350.00 in the District Simplified Grant (DSG) Account. DRFC Claudette Holly reports \$151,561.78 remains in District Designated Funds (DDF). It was moved by DG Jim Ozbun, seconded by DGE Robert Chambers to accept the Treasurer's Report and the motion CARRIED.

## **Review Interim Reports**

**07.1.09** Fargo Moorhead AM RC construction of school project in Los Chetes, Guatemala. This report was tabled from the November 17, 2007 and January 30, 2008 meetings as it was not completed with the windows and doors installed. Interim Report tells of difficulties, which occurred during the latter part of construction. The original foreman who was overseeing construction was unable to continue and the community concerned that the school would not be completed before the rainy season had to hire skilled people to work on the project. As a result the pay came from the materials budget, which resulted in the shortage of funds for the windows, doors and cement work/tiles for the floors. To resolve this unfortunate situation, non-district funds (Fargo Moorhead RC and partners) will be used to purchase the remaining materials to complete this project. Moved by DGE Robert Chambers, seconded by DG Jim Ozbun to accept the Interim Report as submitted and the motion CARRIED.

## **Review New Grant Applications**

**08.6.13** Bismarck Farwest RC project to purchase and install equipment for a handicapped accessible playground in the development of a new 13-acre park in Bismarck. This was felt to be an excellent project as it addresses the needs of handicapped children. Total value of the project is \$55,692.00 with the Bismarck FarWest club providing \$10,000.00 of the funding, Bismarck Parks and Recreation another \$10,000.00 and \$10,000.00 requested from District 5580 District Simplified Grant funding. Moved by DG Jim Ozbun, seconded by Clyde Frank to approve this project. There was some concern on the timeline and the fact that the project is working with an outside agency that may not have the same timeline needs as we do for our funding. The motion was then amended by DG Jim Ozbun, approved by Clyde Frank to approve this project contingent on completing the project in the timeline

of October 1, 2008 as indicated in the application. The motion CARRIED. ONE OPPOSED. Jerry Larson opposed the motion recognizing the fact that the project is a good one, but opposing it on the grounds of the amount awarded. He felt the grant approved breaks from the historical policy of funding for District Club based projects recognized in the former (CAP) Community Assistance Program. The amount approved could be even greater under TRF District Simplified Grant guidelines but he felt there had been no approved District policy to replace this.

**08.6.14** Grand Rapids Centennial RC project to purchase a new 26-foot refrigerated delivery truck for Second Harvest North Central Food Bank to efficiently provide food to the needy in North Central Minnesota. This was also felt to be an excellent project. The Grand Rapids Centennial Club has initiated the project, but the truck will serve an area where many of District 5580 Rotary Clubs are located. The total cost of the project is \$115,000.00 to be funded by \$11,000.00 from the Grand Rapids Centennial and Grand Rapids Rotary Clubs, \$10,000.00 from District 5580 District Simplified Grant funds and \$94,000.00 in undetermined amounts from other Rotary Clubs in the area serviced by Second Harvest. Second Harvest will secure loans for the balance of the cost of the truck. Moved by DG Jim Ozburn, seconded by Janet Green that this project be approved for the funding as requested. DGN Ajoy Chatterjee questioned when and how the District funds would be paid out and Chair Keith Brokke assured that there are adequate funds from this year's District Simplified Grant and funds are released when all funds are in place from the other partners. The motion CARRIED. ONE OPPOSED. Jerry Larson recognized the project as a good one but opposed it for the same reason expressed for project 08.6.13.

**08.6.15** Breckenridge RC project to build a concrete block, two-room school to replace the existing one room bamboo structure in Piedras Negras, Conception Norte, Santa Barbara, Honduras. This project is being funded in partnership with Fargo Noon RC and Santa Barbara RC, Honduras. Total value of the project is \$10,778 with the host club contributing \$100 and District 5580 Clubs contributing \$5,389. The request from the District 5580 World Community Service Fund is for \$5,389. Moved by Jerry Larson, seconded by Clyde Frank to approve the project. DGN Ajoy Chatterjee questioned if the Santa Barbara club is the one the District had problems before and DGE Robert Chambers indicated that the problem no longer existed as the club has changed. Mel Tangen indicated Carla Braaten should

be listed as the contact from Fargo Rotary (partnering RC) Motion CARRIED. Mel Tangen ABSTAINED.

**08.6.16** Bemidji Noon RC project to supply books, reference materials, shelving and supplies to 3 primary schools and 14 village schools surrounding the village of Demir Hisar, Macedonia. 700 children will benefit. This is a Matching Grant application to The Rotary Foundation. Total project value is \$15,969.00. The Bitola RC, Macedonia will provide \$1556.00, the Bemidji RC \$4118.00 and with a match of \$4118.00 from District 5580 Designated Funds, the Rotary Foundation will be asked to fund the balance of \$6177.00. Jerry Larson made a suggestion on how the Bemidji Club could give less, the District more in District Designated Funds and it would result in more of a contribution from the Rotary Foundation. It was felt that at this time it would not be appropriate as the practice by the District has been to only fund on a dollar-to-dollar basis to the clubs and such a practice would have to be changed by the District Executive and Finance Committee. Jerry Larson to put together a proposal to be added to the agenda of next meeting. Motion by DGE Robert Chambers, seconded by DRFC Claudette Holly to approve the project as presented in the application and the motion CARRIED. It was noted that TRF Grants committee would not consider this Matching Grant Application until after July 1, 2008. In the meanwhile, the District may be able to help out further.

### **World Community Service & District Simplified Grant Application Forms, along with DSG Criteria and Guidelines.**

After much work DRFC Claudette Holly has made the modifications of a new World Community Service Application Form and Chair Keith Brokke has developed a new District Simplified Grant Application Form, with Criteria and Guidelines for District Simplified Grants. Motion by DG Jim Ozbun, seconded by DGE Robert Chambers to accept the new District 5580 World Community Service Application Form, the new District 5580 Simplified Grant Application Form and the Criteria and Guidelines as set out for District Simplified Grant funds and the motion CARRIED.

### **Website Update**

Changes can now go ahead on the website with the new District WCS and DSG Application forms, criteria and guidelines. Chair Keith Brokke will work with Claudette Holly, Mel Tangen, Jerry Larson and Doug Murphy in

reviewing and removing outdated information and forms. New forms will also be available at the District Conference in Dickinson.

### **Possible Opportunity For Club/District 3-H Grant**

Jerry Larson reports that there is an opportunity to participate in a 3-H Grant with the Rotary Club of Guatemala Norte. The 3-H Grant would be for a program dealing with the serious problem of malnutrition with the children of Guatemala. To participate in a 3-H program the partnering Clubs/Districts must have partnered in a Rotary Foundation Matching Grant within the past five years. Jerry was unaware if any other District Clubs may have partnered with the Guatemala Norte Club in the past five years, however the Nipigon Club just completed a Matching Grant project with this club on April 12<sup>th</sup>, 2008. The District Rotary Clubs of Central Lakes, Devils Lake and Pelican Rapids also contributed to that project, as did District 5580 with District Designated Funds. This would qualify either the Nipigon Club or the District to be the required International partner. Four members of the Nipigon Club with Josef Fischer, Incoming President of the Guatemala Norte Club toured the Children's Hospital (Hospital Infantil De Infectologia y Rehabilitacion) in Guatemala City where a new wing would be constructed for the purpose of dealing with the nutrition problem. There they also met with Dr. Marguerita Sosa and other hospital staff explaining the various difficulties that occur as a result of malnutrition and the various forms of treatment they carry out. The grant being applied for would be for equipment: education and developing educational outreach nutrition programs. Josef Fischer is presently compiling the proposal. His club has raised \$20,000.00. A minimum of 10% of the total grant of \$300,000.00 requested has to be contributed by the Host and International partners. It is felt that a larger contribution by the partners involved would be a positive factor. The proposal when completed and is submitted to the Rotary Foundation on a competitive basis and only those selected will be invited to apply for the 3-H Grant. The proposal would be put forth early in the new Rotary year and if selected to apply then the application would not be considered until after August 1, 2009 of the following Rotary year. More details or draft of proposal will be sought from the Guatemala Norte Club. To submit the proposal, the partners must be identified quite early, so if the Nipigon Club/District 5580 is unwilling to participate, the Guatemala Norte Club should be notified as soon as possible so they have sufficient time to identify a new International partner. A full report is to be brought forward to Chair Keith Brokke who can call a single agenda item meeting.

### **Vice-Chair 2008-2009**

Jerry Larson agreed to continue as Vice-Chair for the 2008-2009 year, assuming the Chair position for 2009-11. Keith Brokke will Chair DGS until June 30, 2009 and mentor the incoming Chair for a period of one year (to June 30, 2010).

### **Minutes of Meetings – 2008-2009**

Administrative Secretary Diane Collins has agreed to take minutes of future meetings. It will not be the responsibility of the Vice Chair effective in June 2008.

**Meeting adjourned at 2051 Hrs. CDST.**

**Next meeting will be held by teleconference at 1915 CDST, Wednesday, June 18, 2008.**

**Minutes taken by Jerry Larson.**